



SMALL GRANTS PROGRAMME

(Maximum £500)

APPLICATION FORM

Name of organisation	Friends of West Vale Park
Official address (if applicable)	36 Coniston Road, Neston, CH64 0TD

	First contact	Second contact
Name	Fleur Smith	Russell Smith
Position	Secretary	Treasurer
Address		
Telephone		
Email		

Does your organisation have a bank account with a minimum of two signatures? <i>Grants will only be awarded to organisations with a bank account.</i>	YES	YES
	NO	

Registration status (if applicable)	
Charity Commission registration number	N/A
Companies House registration number	N/A

Your organisation	
What does your organisation do?	Promotion and improvement of the park working with CWAC, Neston Town Council and the Police. In addition, organise an annual family fun day.
How does your organisation benefit the local community?	To promote the park facilities for families to enjoy outdoor activities and socialise for all residents to socialise and benefit their wellbeing. The aim is to help provide a safe, enjoyable place to play or use and to be outdoors to benefit the mental and physical wellbeing of all residents of whatever age.
How many people benefit directly from the work of your organisation? (Itemise numbers of members, volunteers and service users.)	Over 800 people attended the Fun Day in 2026. All age groups were represented.

Details of your grant application	
Briefly describe the project, activity or purchase for which you require a grant. <i>Retrospective requests will not be considered.</i>	The Friends of West Vale have recently co-operated with a project to enhance the frontage of the business area on West Vale. 3 large containers of plants are now insitu and have provided colour to the street during the summer. Residents and businesses have been impressed with the colourful addition.
How will the project, activity or purchase benefit the local community?	The Friends of West Vale Park have been invited to take over the care and maintenance of the containers and to raise the necessary funds to provide fresh bedding twice a year. This has

	now become a long term project for the Friends to improve the local environment.
Project/activity start date and end date <i>The project start date must be later than the meeting at which your application is to be considered. It is not possible to award grants retrospectively.</i>	Late September/October to plant
How much will your project, activity or purchase cost in total?	£300
How much are you requesting from Neston Town Council?	£300
Please give a breakdown of the cost of the project, activity or purchase.	Breakdown of the cost of the project - Replenish compost in 3 containers £40.00. Purchase bulbs and annuals twice for the next 12 month period - £200.00. Replace existing shrubs lost to summer conditions with drought resistant varieties - £100.00.
If your project, activity or purchase cost is more than the amount requested in this grant application, how will you fund the difference?	£40.00 was raised from the sale of cakes and will be added into the cost of the project.

Financial information about your organisation

Please provide details of any reserves held by your organisation.	Total in bank- £1,935.23 Funds to go towards Family Fun Day- £1,895.23 Replenish planters- £40
Have you attached your most recent accounts? If not, please explain why.	Our accounting year finishes in November and are approved at the AGM.

Previous grant support from Neston Town Council

Please detail below previous grant support that your organisation has received from Neston Town Council during the past five years		
Date of grant award	Purpose of grant award	Amount
2023	Zip Wire	£500
2025	Fun Day	£500

The Town Council's funding priorities

We look for projects that support the funding priorities detailed in the Town Council's Grants Policy. Which of these priorities will your project support?	
To enable local people to participate in voluntary groups and activities.	YES
To help the Neston area's voluntary and community groups to improve the impact on the community.	YES
To ensure the provision of services, needed by the residents of the Neston area, via the voluntary sector.	
To support organisations which meet the needs of people experiencing social and economic difficulties.	YES

To ensure that there is equality of access and opportunity for all Neston area residents to the services it provides and funds.	YES
To improve or enhance the local environment.	YES

Checklist	
Latest annual accounts	YES
Copies of written estimates or catalogue pages (if applicable)	Above
Policies for the protection of children and/or vulnerable adults (if applicable)	N/A

Declaration	
1. I am authorised to make the application on behalf of the above organisation. 2. I have read Neston Town Council's Grants Policy and Funding Agreement. 3. I certify that the information in this application is correct. 4. If the information in the application changes in any way I will inform Neston Town Council. 5. I confirm that our organisation has the necessary governance in place to ensure accountability for the spending of any grant money allocated by Neston Town Council. 6. I understand that information provided in this application (with the exception of private contact details and signatures) will be in the public domain and will be uploaded to the Town Council's website. 7. I agree to participate in monitoring, auditing and reporting feedback related to Neston Town Council grant funding.	
Name	Fleur Smith
Signature	
Date	11/09/2026

Applications to the small grants programme will be considered twice a year and the deadlines for submission of applications are **31 March** and **30 September**.

You can submit your application electronically to council@nestontowncouncil.gov.uk or by post to Neston Town Council, Town Hall, High Street, Neston CH64 9TR.

NESTON TOWN COUNCIL PRIVACY NOTICE FOR APPLICANTS TO THE TOWN COUNCIL'S GRANTS PROGRAMME

The Data Protection Act 2018 governs how we handle personal data.

Why are we collecting your information?

On our grant application forms most of the information we need relates to your organisation. However, we are often provided with names, email addresses, contact telephone numbers and addresses relating to named individuals who are submitting the form on behalf of the group. We are processing in accordance with the Data Protection Act 2018. We will only use the personal data supplied for the means of administering the grants programme.

How will we use your information?

The information you provide to us in connection with your grant application (including personal contact details) will be held securely as hard copy originals and as electronic data on Neston Town Council's shared drive. We will only use this information to assess, process and award community grants. For those successful in obtaining a grant award, we will use information

about the project in publicity to promote the grants programme but will not share any personal data. If we want to use any photographs showing people at your events, we will ensure we gain consent from them at the time in order to use images of them.

Who will we share your information with?

The information may be shared with other Council Officers and Town Councillors as part of our grant assessment and monitoring process. A redacted version of your grant application (removing private addresses, private telephone numbers, private email addresses and applicant signatures) will be considered at a grants meeting and, as such, will be uploaded to the Town Council website alongside other papers detailed on the agenda. Your contact details will not be passed on to third parties. Please note that Neston Town Council is subject to the Freedom of Information Act and other legislation.

How long will we keep your information?

Information from successful applicants will be retained for the current financial year plus six years. A redacted version of the grant application uploaded to the website as a meeting paper will be available to view for an indefinite period (private addresses, private telephone numbers, private email addresses and applicant signatures are redacted).

Information from unsuccessful grant applicants will be kept for 12 months from the point of application. A redacted version of the grant application uploaded to the website as a meeting paper will be available to view for an indefinite period (private addresses, private telephone numbers, private email addresses and applicant signatures are redacted).